ANNUAL CONFERENCE OF PUBLICATION COMMITTEE AND OFFICERS OF THE WOMAN'S BOARD

January 28, 1915

Present - Mrs. Walker, chairman, Mrs. Sackett, Mrs. Corning, Mrs. Webb and Mrs. Pingry of Publication Committee, Mrs. Bennett, president of the Woman's Board, Miss Lang, Mrs. Gildersleeve, Miss Petrie and Miss Fish, officers.

The meeting was opened with prayer by Mrs. Walker.

The chairman briefly outlined the policy of our Literature Department, then stated that because of the withdrawal of the Home Board and therefore the discontinuance of a joint department there would necessarily be many changes. Discussion was invited, at the close of which Mrs. Webb moved the appointment of a committee to work out details occasioned by the separation, such committee to be composed of members from Publication Committee to confer with Home Board officers. Carried.

Conversation and discussion followed upon the question of securing voluntary service i.e. from members of Board who have visited our mission fields. It was advised that when practicable this should bedone.

Full and free discussion in the matter of more free literature and of eliminating the expense of book-keeping and correspondence concerning leaflets of small cost. The consensus of opinion was this method should be tried.

Home Mission Extra

Moved and carried that the "Extra" be dropped in its present form; that a box be placed in the secretary's room into which officers and members of Publication Committee drop any item of interest; the same to be placed in the hands of Miss Crowell for publication in place of the "Extra". The name of this shall be _____

Report Forms

In reply to the question in regard to information formerly received through reports, it was the sense of the meeting that the Literature Department would better conform to the plan adopted by the office.

I. Budget for Literature Department 1915-16

Action deferred on amount.

II. Annuals for 1915-16

Topics 1916
Referred to editor of "Home Mission Monthly" and secretary of Woman's Board.

Prayer Calendar 1916
Referred to Miss Crowell and Miss Long.

Sunday School Program for Thanksgiving 1915
Action deferred.

Praise Meeting Program 1915
Referred to Miss Crowell.

Summer Offering 1915
Action taken that the summer offering be for Medical Missions.

III. Objects enumerated in "apportionments" sent to synods regarding which our department has no special literature.

Indian Field
Elm Spring, Okla. - Leaflet on Elm Spring not necessary, but it was moved Mrs. Robe be asked for a leaflet on New Dwight.
Tucson, Arizona - Leaflet has been promised by Dr. Record.
Wolf Point, Mont. - Action taken that Mrs. Potter be asked to see if her traveling companion, the Y.W.Secretary of Buffalo Presbyterial, will prepare a leaflet.
North Fork, Cal. - No action taken.

Mexican Field
Los Angeles, Cal. - School practically under care of California synod. No action necessary.

Mormon Field
New Jersey Academy, Logan Utah - Referred to Mrs. Webb.
Wasatch Academy, Mt. Pleasant, Utah - Information to be gathered from scholarship letters.
For general leaflets - action taken that Mr. Martin of Union Seminary be asked to prepare one, also that the address given by Harvey O'Higgins be obtained and printed - International Council, 200 Fifth Avenue.

Mountain Field
Mt. Vernon, Kentucky
Laura Sunderland, N.C.
Harlan, Kentucky
Lawson, W.Va.
Mossop Memorial, Huntsville, Tenn.
Normal and Collegiate Institute, Asheville, N.C.
Home Industrial School " "
Pease House
Farm School

Derland Institute, Hot Springs, N.C.
Action taken that the work in Kentucky at Mt. Vernon and Harlan be combined in one leaflet. Referred to Mr.Allaben.

Leaflet on Laura Sunderland is now in preparation.

Action deferred on other leaflets for Mountain Field.

Cuba and Porto Rico
San Juan Hospital - Leaflet in preparation.
Aguadilla, P.R. - Not necessary.

IV. The following topics on our list for 1915 are not adequately provided for.

March - "Immigration"
Referred to Mrs. Bennett and Miss Long - Miss Francee's letters suggested.

May - "Cuba and Porto Rico"
Referred to Miss Long - with suggestions of Mr. Allaben's reports and letters to Board members.

August - "Our Young People"
Referred to Miss Petrie and Mrs. Gildersleeve. Suggestion of pictures recommended by Miss Petrie.

September - "Plans for the Year"
Referred to office in general.

October - "Mormonism" (Present day conditions)
No action.

November - "Mexicans in the United States"
No action.

V. Helps for use in connection with the text book of 1915-16.

Provided by Council of Women for Home Missions. Additional helps referred to Miss Petrie and Mrs. Gildersleeve.

VI. "Betty's Travels" on the four fields treated by them have proved so acceptable that it would be well to add "Travels" on the Mormon and Mexican fields to complete the series. The first edition of "Betty's Trip to the Mountains" numbering 3000 copies has been sold and we have ordered a reprint of 2000 to meet demands.

Action taken that Miss Crowell be asked to complete the series of "Betty's Travels".

VII. Historical pamphlets needed -
Alaska Missions
Mormon Missions
Cuba and Porto Rico Missions

Action deferred on historical pamphlets but moved that Mrs. Austin, formerly of Alaska, be asked for "Reminiscences" - Carried and Mrs. Sackett was commissioned to obtain the same.

VIII. Historical Sketch of the Woman's Board is greatly needed.

Defer action until Board matters are in a settled condition.

IX. Literature on Social Service and Community Work
Since societies have been studying Mrs. Bennett's book "Missionary Women and the Social Question" there have been calls for literature on these questions and our Board's relation to them.

Motion made by Mrs. Bennett that a leaflet be made from Minutes of General Assembly, pages 52-54. Carried.

X. Pageants
Unpretentious, so as to be within the ability of the small and poor societies.

Referred to "Pageant Committee"

XI. Hymns

Council of Women and Foreign Federation have issued a book containing hymns, Home and Foreign Missions - price 10c. per copy.

XII. Stereopticon Lecture the topic of which shall be "Children of the Home Field".

The Missionary Education Movement has such a lecture in preparation.

XIII. Needing Revision
Handbook for Presbyterial and Synodical Workers.

Referred to office.

XIV. Are reprints advised?

Stock of the following is almost exhausted.
1. Ah-ma-mel-i-con
2. Allanstand Cottage Industries
3. Bible Exercises for Children
4. Dort
5. Kahtlian
6. Kate and Mephibosheth

7. Betty's Trip to the Indians - Part First
8. " " " " " Part Second
9. Tying the Strings

Reprints of the above except 2 and 9 are advised. The committee also advise that each be clothed in a new dress.

Out of print

1. Alaska, Haines Hospital
   Has been replaced
2. Carmita Goes to School
   Reprint small edition (new dress)
3. Child Life - Indian
   Investigate "Everyland" for new material
4. Children of the Far North
   Referred to Mrs. Sackett with suggestions
5. First Missionary in Alaska
   Refer to Miss Crowell. Suggestions by Miss Rue.
6. Invitation, Praise Meeting - note form
   Have a new invitation
7. Judicious Advertising
   No reprint
8. Map Talk - Mountaineers of the South
9. " " Porto Rico and Cuba
   Defer action
10. Pledge card for Mission Bands
    Refer to Mrs. Gildersleeve
11. Story of a Leaflet
12. Previous Engagement
13. Tsigonalah
    No reprint

SPECIAL ITEMS FOR CONSIDERATION

Correspondence In trying to estimate the amount of work done for the Board of Home Missions by our department we have counted the communications received from churches. These number for this present year 1740. More than half of the subscribers for "Home Mission Paragraphs" were women, and many representatives of women's societies use the Board's publications, but these are not included in the above. The total number of letters received by the department this fiscal year to date is 15,064; last year for the entire year 21,344 were received.

Report forms? Does the Woman's Board object to having our department secure through correspondence with synodical and presbyterial secretaries of literature the information that has formerly come through the report forms?

"Home Mission Extra" 410 copies of the "Home Mission Extra" are sent monthly to 112 regular subscribers. This little monthly is also forwarded to 333 subscribers whose names are on the "Monthly" and "New Leaflets" lists.

STATEMENT OF NEEDS OF LITERATURE DEPARTMENT PRESENTED TO ANNUAL CONFERENCE OF PUBLICATION COMMITTEE

January 28, 1915

Work 1914

Our department has not been kept as busy during this past year as in 1913. Every moment of working time has been occupied but our helpers have not been obliged as in former years to remain after closing hours except occasionally. The reason for this can readily be traced to the reduction in correspondence. The number of letters received is 3000 less than one year ago, and we attribute this to three causes:

(1) Our failure to present special plans for the celebration of Home Mission Week last November.
(2) The decrease in the output of new literature this year.
(3) The war.

Text Books

Our text books for study classes have sold well. 8675 copies of "In Red Man's Land" have been secured to meet demands and Revell holds our unfilled order for 1000 more. 1630 copies of "Goodbird the Indian" and 437 of "The American Indian on the New Trail" have also been used.

Prayer Calendar

The demands for the "Prayer Calendar" have been most encouraging. Last year the entire edition of 17,000 copies was sent out by April first and many more could have been sold as orders continued coming until August. This year 20,000 were ordered and the printer delivered 20,327. Of these we have sent out to date (January 25th) 14,907 copies and have a stock of 5,420 from which to fill late orders. Special interest in this issue is proved by the requests for "more" from secretaries who have tried to sell a few. Spring sales may be less than usual, however, because they will miss the impetus that has in past years been the result of the sending out of the report forms for local secretaries of literature.

Orders transferred

In spite of the many printed instructions in our church papers societies fail to remember the proper sources of supplies as is demonstrated by the fact that our book-keepers have copied and transferred to various other departments and boards 672 requests for publications and information not available in our office.

I. Budget for Literature Department for 1915-16

Budget for 1914-15		$16,000.00
Expenditures for W.B.H.M. from April 1, 1914 to Jany. 1, 1915 -	$11,376.58	
Approximate estimate of cost of printing mss now in hands	600.00	
Salaries for last quarter of fiscal year	862.50	12,839.08
Unappropriated Balance		$ 3,160.92

II. Annuals for 1915-16

Topics 1916 - A city presbyterial president has asked that these be available for her use within a week or two as the committee in her local society will soon need to decide upon topics running from April 1915 to April 1916.

Prayer Calendar 1916

Sunday School Program for Thanksgiving 1915

Praise Meeting Program 1915

Summer Offering 1915

III. Objects enumerated in "apportionments" sent to synods regarding which our department has no special literature.

Indian Field
Elm Spring, Okla.
North Fork, Calif.
Wolf Point, Montana.

Mexican Field
Los Angeles, Calif.

Mormon Field
New Jersey Academy, Logan Utah
Wasatch Academy, Mt. Pleasant, Utah

Mountain Field
Mt. Vernon, Kentucky
Laura Sunderland, N.C.
Harlan, Kentucky
Lawson, W.Va.
Maissop Memorial, Huntsville, Tennessee
Normal and Collegiate Institute, Asheville, N.C.
Home Industrial School " "
Pease House " "
Farm School " "
Dorland Institute, Hot Springs, N.C.

Cuban and Porto Rican Field
San Juan Hospital, P.R.
Aguadilla, P.R.

IV. The following topics on our list for 1915 are not adequately provided for.

March ----- "Immigration"
May ------- "Cuba and Porto Rico"
August ---- "Our Young People"
September - "Plans for the Year"
October --- "Mormonism" (Present day conditions)
November -- "Mexicans in the United States"

V. Helps for use in connection with the text book of 1915-16.

VI. "Betty's Travels" on the four fields treated by them have proved so acceptable that it would be well to add "Travels" on the Mormon and Mexican fields to complete the series. The first edition of "Betty's Trip to the Mountains" numbering 3000 copies has been sold and we have ordered a reprint of 2000 to meet demands.

VII. Historical pamphlets needed -
Alaska Missions
Mormon Missions
Cuba and Porto Rico Missions

Miss Crowell has just revised and amplified Dr. McAfee's pamphlet "Missions Among the North American Indians" which will provide historical material on the field of Indian missions, and Dr. S.T. Wilson's revision of "The Southern Mountaineers" furnishes equipment on work in the south.

VIII. Historical Sketch of the Woman's Board is greatly needed.

IX. Literature on Social Service and Community Work.

Since societies have been studying Mrs. Bennett's book "Home Missions and the Social Question" there have been calls for literature on these questions and our Board's relation to them.

X. Pageants

Unpretentious, so as to be within the ability of the small and poor societies.

XI. Hymns

There is demand for the best new home mission hymns in sheet form for pasting in hymn books or for binding together with a cord if space and holes for the purpose may be allowed on one margin. We could have sold hundreds of our annual meeting hymn "America Befriend" if it had been available in such form. Because we have not been equipped with it some who were anxious to possess it have purchased "Hymns of Home Missions and Patriotism" at fifteen cents each.

XII. Stereopticon Lecture the topic of which shall be "Children of the Home Field".

XIII. Reading Revision

Handbook for Presbyterial and Synodical Workers.

XIV. Are reprints advised?

Stock of the following almost exhausted

1. Ab-sa-mel-i-con, Miss Helen Clark
2. Allanstand Cottage Industries, Miss F.L. Goodrich
3. Bible Exercises for Children, Miss K.R. Crowell
4. Dort, Miss K.R. Crowell
5. Emhtlism, Miss L.A. Hays
6. Kate and Mephibosheth, Miss F. Stephenson
7. Betty's Trip to the Indians, Part First - Miss K.R. Crowell
8. " " " " " " Second " " "
9. Tying the Strings, Mrs. Skillman

Out of print

1. Alaska, Haines Hospital, Mrs. J.R. McAfee
2. Carmita Goes to School, Miss K.R. Crowell
3. Child Life, Indian, Miss Nellie McGraw
4. Children of the Far North, Mrs. E.S. Willard
5. First Missionary in Alaska, Mrs. J.G. Brady
6. Invitation, Praise Meeting, note form
7. Judicious Advertising, Mr. Finks
8. Map Talk - Mountaineers of the South, Rev. Geo. F. McAfee
9. " " Porto Rico and Cuba, Mrs. C.L. Thompson
10. Pledge Card for Mission Bands
11. Story of a Leaflet, I.M.
12. Previous Engagement, Emma L. Burnet
13. Teigonalah (?)

MINUTES OF THE PUBLICATION COMMITTEE

The first meeting of the Literature and Publication Committee was held at 156 Fifth Avenue, September 13, 1915, at 10.30 a.m.

Mrs. Tillinghast, chairman, presided, opening the meeting with prayer.

Members present: Mrs. Webb, Miss Quinlan, Mrs. Hayden.

The session was chiefly given to a survey of the field of the Committee's work.

A letter from Miss Long suggested that reprints be made of excerpts from the annual report of the Superintendent of Schools, a single field comprising a leaflet.

Motion - That such reprints be made and that Miss Long be asked to secure estimates of printing. Carried.

Motion - Each head of department shall be asked to submit all suggestions, requests,and information to the Committee in writing. Carried.

On motion meeting adjourned.

(signed) P.P. Hayden
Secretary pro tem

MINUTES OF THE PUBLICATION COMMITTEE

A meeting of the Literature and Publication Committee was held at 156 Fifth Avenue, September 24, 1915, at 9.30.

The chairman presided.

Members present: Mrs. Webb, Miss Quinlan, Mrs. Hayden.

The meeting was opened with prayer, followed by reading of minutes of previous meeting which were approved.

Motion - That the present form of "Queries" be electrotyped. Carried.

A letter from Miss Fish relative to placing the posters, formerly in hall of seventh floor, in the sixth floor hall was read.

Motion - That the matter be taken up with chairman of Administration Committee. Carried.

Two letters from Miss Rue were read relative to which the following motions were made.

Motion - That all correspondence relating to a publication, printers' estimates, and a copy of the order of the leaflet to which they apply, shall be filed together in a file that shall be separate from the regular correspondence. Carried.

Motion - That each officer and head of department requiring printing shall submit with manuscript suggestion as to size of edition required. Carried.

Motion - That each officer and head of department may submit estimates to three printers with manuscript. Carried.

Motion - That all material referring to printing shall be sent to the representative of the Committee for presentation. Carried.

Motion - That all printers be instructed to make delivery of supplies chargeable to Committee's budget at Literature Department. Carried.

Motion - That reprints of leaflets checked in catalogue shall be made and conference be held with representative as to size of edition required. Carried.

Motion - That mimeographed copies be made of mamuscript reports. Carried.

On motion meeting adjourned.

(signed) P.P. Hayden
Secretary pro tem

COPY

New York, October 5, 1915.

Miss Edith Grier Long,
156 Fifth Avenue,
New York, N.Y.

Dear Miss Long:-

At the meeting of the Publication Committee held September 24, 1915, the following actions were taken.

Motion - That the present form of "Queries" be electrotyped. Carried.

Motion - That all correspondence relating to a publication, printers' estimates, and a copy of the order of the leaflet to which they apply shall be filed together in a file that shall be separate from the regular correspondence. Carried.

Motion - That each officer and head of department requiring printing shall submit with manuscript suggestion as to size of edition required. Carried.

Motion - That each officer and head of department may submit estimates of three printers with manuscripts. Carried.

Motion - That all material referring to printing shall be sent to the representative of the committee for presentation. Carried.

Motion - That all printers be instructed to make delivery of supplies chargeable to committee's budget at Literature Department.

Sincerely,

(signed) P.P. Hayden
Secretary pro tem

MINUTES OF THE PUBLICATION COMMITTEE

Meeting of the Publication Committee was held Tuesday, October 5 1915, at 9.30 a.m.

Present: Mrs. Tillinghast, Mrs. Webb, Miss Quinlan.

After an opening prayer the minutes of the meeting of September 24, 1915 were read and approved.

A letter from our representative in regard to the printing of the circular "Five Points of a Star Society" was read and approved. The leaflet was ordered printed, the size of the edition to be left to our representative.

There was an informal discussion on the report of a conference of the Publication Committee held in January 1915.

Motion - That the leaflet "Origin and Development of the Woman's Board of Home Missions" be referred to Miss Crowell for revision and that the revision be ready by the first of December. Carried.

Motion - That Mrs. Bennett be requested to revise the "Handbook for Presbyterial and Synodical Officers" with the suggestion to Mrs. Bennett that its title be "Handbook for Officers", the sub-title "Synodical, Presbyterial, and Local". Carried.

Motion - That Miss Florence Stephenson be asked to change the title of leaflet "Kate and Mephibosheth" as it is reported that the sale has been hindered by the difficulty in pronouncing the latter name. Carried.

Motion - That Miss Crowell be asked to write a lecture on the junior book "All Along the Trail" for use with slides and that the manuscript be ready before December fifteenth so the lecture may be duly advertised and ready for use by January first 1916. Carried.

Motion - That pledge cards for bands and jumbrs be referred to Mrs. Gildersleeve for revision as promptly as possible. Carried.

Motion - That pledge cards for young people's societies be referred to Miss Petrie for revision as promptly as possible. Carried.

Motion - That the Publishers Printing Company be given contract for the leaflets as per letter and contract of September 16, 1915, and that the leaflets be ready for delivery by November 1, 1915. Carried.

Motion - That the article by the Indian girl forwarded by Mrs. Robe to Miss Fish be referred to the editor of the "Home Mission Monthly" and that she report to the Publication Committee what use she makes of the article. Carried.

Motion - That the following leaflets be reprinted and that our representative be asked to secure estimates and be authorized to close contracts.

"Bible Rules for Giving"	5000
"The Budget and the Women's Boards"	5000
"The Brown Towel"	5000
"Carmita Goes to School"	2000
"Cindy's Chance"	2000
"First and Last"	2000
"How Can I Win New Members?"	10000
"I Shall Not Want"	5000
"Navajo Medicine Man"	3000
"Off the Beaten Track in Porto Rico"	1000

Carried.

Motion - That Miss Rue serve as our representative. Carried.

The date of the next meeting of the Publication Committee was fixed for Wednesday, November 3, 1915, at 1 p.m.

After an informal discussion of important matters the meeting adjourned.

Respectfully submitted -

Hellen S. Webb

Secretary pro tem

COPY

New York, October 5, 1915.

Miss Edith Grier Long,
156 Fifth Avenue,
New York, N.Y.

My dear Miss Long:-

The Publication Committee held its meeting this morning and took the following actions which are passed on for your consideration and further attention.

11/8 Motion - That the leaflet "Origin and Development of the Woman's Board of Home Missions" be referred to Miss Crowell for revision and that the revision be ready by the first of December. Carried.

4/8 Motion - That Mrs. Bennett be requested to revise the "Handbook for Presbyterial and Synodical Officers" with the suggestion to Mrs. Bennett that its title be "Handbook for Officers", the sub-title "Synodical, Presbyterial, and Local". Carried.

11/8 Motion - That Miss Florence Stephenson be asked to change the title of the leaflet "Kate and Mephibosheth" as it is reported that the sale has been hundered by the difficulty in pronouncing the latter name. Carried.

11/8 Motion - That Miss Crowell be asked to write a lecture on the junior book "All Along the Trail" for use with slides and that the manuscript be ready before December fifteenth so the lecture may be duly advertised and ready for use by January first 1916. Carried.

Motion - That pledge cards for bands and juniors be referred to Mrs. Gildersleeve for revision as promptly as possible. Carried.

Motion - That pledge cards for young people's societies be referred to Miss Petrie for revision as promptly as possible. Carried.

11/8 Motion - That the Publishers Printing Company be given contract for the leaflets as per letter and contract of Septem-

ber 16, 1915, and that the leaflets be ready for delivery by November 1, 1915. Carried.

Motion - That the article by the Indian girl forwarded by Mrs. Robe to Miss Fish be referred to the editor of the "Home Mission Monthly" and that she report to the Publication Committee what use she makes of the article. Carried.

Letter from Mrs. Jones

Motion - That Miss Rue serve as our representative. Carried.

Will you kindly see that the chairman of the Publication Committee receives carbon copy of your recommendations to the various parties affected by these actions?

Sincerely,

(signed) (Mrs.Jas.A.Jr.) Nellie S. Webb

Secretary pro tem

MINUTES OF THE PUBLICATION COMMITTEE

NOVEMBER 8, 1915

Owing to unexpected demands on several members of the committee the meeting called for November third was postponed until November eighth at 9.30 a.m.

Present: Mrs. Tillinghast, Mrs. Webb, Mrs. Thompson. Miss Sinclair

After prayer the minutes of the meeting of October fifth were read and approved.

Motion - That in view of Miss Crowell's resignation she be asked to write the lecture on the book "All Along the Trail" by December fifteenth as a piece of special work for the Publication Committee. Carried.

Motion - That Miss Crowell be asked also as a piece of special work to revise by December fifteenth the leaflet "Origin and Work of the Woman's Board of Home Missions" as per letter of October sixth to her from Miss Long. Carried.

Motion - That Mrs. Bennett be asked to revise the "Handbook for Presbyterial and Synodical Officers" at her early convenience as per her letter to Mrs. Tillinghast dated October 29, 1915, and that her attention be called to the fact that in the motion of the meeting of October 5, 1915 it was suggested that its title be changed to "Handbook for Officers" with a sub-title"Synodical, Presbyterial, and Local". Carried.

Motion - That per Miss Long's letter to Mrs. Tillinghast dated November 1, 1915 in the opinion of the Publication Committee Miss Stephenson's suggestion that the title of the leaflet "Kate and Mephibosheth" be changed to "The Southern Mountain Lassie and the Lame Prince" is all right, and that Miss Stephenson be asked to bring the leaflet up-to-date at her early convenience, by January 1, 1916 if possible. Carried.

Motion - That pursuant to the letter of the General Secretary of November 3, 1915 to Mrs. Tillinghast she be authorized to accept the estimate of the Publishers Printing Company quoted in this letter and proceed at once with the publication of the leaflet as therein prescribed, asking for delivery by December first to Literature Department. Carried.

Motion - That our General Secretary be asked to obtain from the Century Company information in regard to the story "The Most Knowingest Child" published in the "Century" for March 1913 as to whether the Century Company would be willing to allow us to reprint it as missionary literature. Carried.

Motion - That Mrs. M.D. Henly of the Woman's Foreign Missionary Union of Friends in America, 2137 Park Avenue, Indianapolis, Indiana, be given permission to reprint "How Domingo Was Converted" provided it will be indicated "By courtesy of the Woman's Board of Home Missions of the Presbyterian Church in the U.S.A.". Carried.

Motion - That the General Secretary be empowered to communicate with the "Missionary Review" asking on what terms it will permit a reprint of "From Wigwam to Pulpit" by Henry R. Cloud,which appeared in the "Missionary Review" for May, to be used as missionary literature. Carried.

The following manuscripts were referred to -

#8117 ~~#8177~~= "When Sarah Ann Was Convinced" - Referred to Mrs. Thompson
#8116 -"In Red Man's Land Indian Play" - " " " "

#8123 -"An Industrial Exercise" - Referred to Miss Quinlan
#8122 -"The Story of the Books" - " " " "
#8121 -"By an Indian Camp-Fire" - " " " "
#8118 - Story of the Woman's Board Work in Vardy, Tennessee - " " " "

#8134 -"A Grain of Mustard Seed" - Referred to Mrs. Webb

#8120 -"Six Little Indians" - Referred to Miss Fish

Meeting adjourned.

Secretary pro tem

New York, November 8, 1915.

Miss Edith Grier Long,
156 Fifth Avenue,
New York, N.Y.

Dear Miss Long:-

The Publication Committee held its meeting this morning and took the following actions which are passed on for your consideration and further attention.

Motion - That in view of Miss Crowell's resignation she be asked to write the lecture on the book "All Along the Trail" by December fifteenth as a piece of special work for the Publication Committee. Carried.

Motion - That Miss Crowell be asked also as a piece of special work to revise by December fifteenth the leaflet "Origin and Work of the Women's Board of Home Missions" as per letter of October sixth to her from Miss Long. Carried.

Motion - That Mrs. Bennett be asked to revise the "Handbook for Presbyterial and Synodical Officers" at her early convenience as per her letter to Mrs. Tillinghast dated October 29, 1915, and that her attention be called to the fact that in the motion of the meeting of October 5, 1915 it was suggested that its title be changed to "Handbook for Officers" with a sub-title "Synodical, Presbyterial, and Local". Carried.

Motion - That per Miss Long's letter to Mrs. Tillinghast dated November 1, 1915 in the opinion of the Publication Committee Miss Stephenson's suggestion that the title of the leaflet "Kate and Mephibosheth" be changed to "The Southern Mountain Lassie and the Lame Prince" is all right, and that Miss Stephenson be asked to bring the leaflet up-to-date at her early convenience, by January 1, 1916 if possible. Carried.

Motion - That pursuant to the letter of the General Secretary of November 3, 1915 to Mrs. Tillinghast she be authorized to accept the estimate of the Publishers Printing Company quoted in this letter and proceed at once with the publication of the leaflet as therein prescribed, asking for delivery by December first to Literature Department. Carried.

Motion - That our General Secretary be asked to obtain from the Century Company information in regard to the story "The Most Knowingest Child" published in the "Century" for March 1913 as to whether the Century Company would be willing to allow us to reprint it as missionary literature. Carried.

Motion - That Mrs. M.D. Hanly of the Woman's Foreign Missionary Union of Friends in America, 2157 Park Avenue, Indianapolis, Indiana, be given permission to reprint "How Domingo Was Converted" provided it will be indicated "By courtesy of the Woman's Board of Home Missions of the Presbyterian Church in the U.S.A.". Carried.

Motion - That the General Secretary be empowered to communicate with the "Missionary Review" asking on what terms it will permit a reprint of "From Wigwam to Pulpit" by Henry R. Cloud, which appeared in the "Missionary Review" for May, to be used as missionary literature. Carried.

Will you kindly see that the chairman of the Publication Committee receives carbon copy of your recommendations to the various parties affected by these actions?

Sincerely

(signed) (Mrs. Jas.A.Jr.) Nellie S. Webb

Secretary pro tem

MINUTES OF THE PUBLICATION COMMITTEE

DECEMBER 7, 1915

Present: Mrs. Thompson, Mrs. Sackett, Miss Quinlan,
Mrs. Hayden, Mrs. Webb.

After prayer the minutes of the meeting of November eighth were read and approved, with a few changes.

Mrs. Webb chosen as secretary pro tem.

Letter from Miss Rue regarding rally of all junior and young people's societies of Washington City presbyterial to be held in January. Question whether we will furnish for gratuitous distribution a leaflet describing our work.

Motion - That our representative and the young people's secretary be asked to prepare an illustrated leaflet for the information of young people, such leaflet to be ready for free use at the Washington meeting and to meet the needs of other young people's gatherings. Carried.

Motion - That our representative be asked to prepare a slip to be sent out with plays, stating they are not returnable. Carried.

Minutes of Meeting of Publication Committee in Chicago

At a meeting of the Publication Committee of the Woman's Board of Home Missions and the administrative officers, held at the Chicago Beach Hotel, November 16, 1915 - - - - - - - After discussion with regard to granting to the Board of Publication and Sunday School Work a ten per cent discount on the Prayer Calendar, in conformity to the custom existing between the Philadelphia Board and the Board of Publication, the motion was made by Mrs. Thompson, seconded by Miss Quinlan, "that we express our willingness that the Philadelphia Board should continue to offer this discount as formerly, even though the Woman's Board of Home Missions at this time does not feel that it is desirable to offer a corresponding discount. The motion was carried and the meeting adjourned."

Miss Rue reported that the two articles "The Most Knowingest Child" and "From Wigwam to Pulpit" had been secured from the respective publishers and been submitted to printers for estimates.

Separate blanks for secretaries for literature granted at Chicago. So reported to committee.

Miss Rue on request reported in regard to re-publications as follows:

"Enlightening the Senator" ------ 1000 copies
"Uncle Sam's Foundlings" -------- 1000 "
"Betty's Trip to Alaska" -------- 2000 "
"Sea Breezes" - To be replaced by new publication
"An Outlet for Patriotism" - Canceled
Bible Readings - Canceled

Motion - That Miss Rue's recommendations for reprints and cancellations be accepted. Carried.

Motion - That Miss Fish's leaflet on Contingent Fund be held over until January meeting. Carried.

Motion - That the question of frames for missionary display be referred to Administration Committee. Carried.

Meeting adjourned.

Hellen I. Hecht
Secretary pro tem

COPY

New York, December 7, 1925.

Miss Edith Grier Long,
156 Fifth Avenue,
New York, N.Y.

Dear Miss Long:-

The Publication Committee held its meeting this morning and took the following actions which are passed on for your consideration and further attention.

Motion - That Miss Fish's leaflet on Contingent Fund be held over until January meeting. Carried.

Motion - That the question of frames for missionary display be referred to Administration Committee. Carried.

Will you kindly see that the chairman of the Publication Committee receives carbon copy of your recommendations to the parties affected by these actions?

Sincerely

(signed) (Mrs. Jas. A.Jr.) Nellie S. Webb

Secretary pro tem

SPECIAL MEETING OF THE PUBLICATION COMMITTEE

Present; Mrs. Thompson, Miss Quinlan, Mrs. Sackett,
Mrs. Hayden, Mrs. Webb.

At a special meeting of the Publication Meeting held after the Board meeting of December 21, 1915, the following motion was made.

Motion - That the chairman of the Publication Committee, or the vice-chairman, or some member of the committee, specially appointed, be empowered to act for the committee between meetings with reference to publications needed by the various officers of the Board in the work of their departments. Carried.

Secretary pro tem